QUALIFICATION FACT SHEET:

ICT50220 Diploma of Information Technology (Cyber Security and Business Analysis)
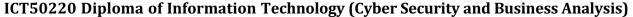
To EQC Institute the most important thing is our students and their development.

We are a transparent college. We want you to know exactly what your course entails, and you are welcome to ask any questions at any time. We are here to support you throughout your enrolment and your studies and look forward to hearing from you.

This Fact Sheet contains important information about your course with Equinim College Pty Ltd T/As EQC Institute ("**EQC Institute**"). All of this information is available on our website and/or in our Student Handbook but is gathered together here for your reference. Please keep it as a useful reference for you in:

- Deciding whether to enrol with EQC Institute in this particular course; and
- If you are enrolled, in having a handy reference of important elements of your course.

We hope you will find this Fact Sheet useful.

ITEM	DETAILS
Course Code	ICT50220
Course Title	ICT50220 Diploma of Information Technology (Cyber Security and Business Analysis)
Currency	Listed as "current" on https://training.gov.au/Training/Details/ICT50220
Course duration (estimated)	ICT50220 Diploma of Information Technology: 12 months. (Can be varied by approval.)
Delivery locations	Your learning and assessment is conducted online on our state-of-the-art EQC Learning Hub.
Delivery method	Delivery of this course is online. Students study online on our custom-built online learning and assessment platform. Timeframes for assessments are as set out in your Hub.
Third parties providing services on our behalf	None.
Our obligations as a RTO	When you enrol with us, we are obliged to deliver training and assessment in the training product in which you enrol, in accordance with the Standards for RTOs 2025 and rules set by the National VET Regulator, Australian Skills Quality Authority (together referred to as, "Standards"). We are also obliged to issue qualification certificates (testamurs), records of results and statements of attainment in accordance with the rules prescribed by the Standards. We also provide you with a Privacy Notice as part of enrolment that sets out important information in relation to your personal information and data. The Privacy Notice is available to you to download before you enrol, from our policies page on our website.
Your rights as a student	As you progress through your course, you will be lodging assessments online. You have the right to appeal any academic decision that is made about any of your assessments, or to lodge a complaint if you want to. Details of how to appeal are given in our Complaints and Appeals Policy and Procedure, which is available for download from our website, at www.eqc.edu.au. Other rights are set out in the Student Handbook and our Policies and Procedures, on our website.
Feedback	We value your feedback at all times, and encourage you to give us feedback, of where you think we are doing a great job, as well as where you think we could improve. You can lodge a complaint if you ever want to, as per our Complaints and Appeals Policy and Procedure. Our Complaints and Appeals Policy and Procedure is downloadable from our website, at www.eqc.edu.au.
Our assurance to you regarding your pre-paid fees	We are committed to delivering quality education and training. Under the Standards, we, as an RTO, are required to have systems in place for ensuring the quality and validity of training and assessment throughout the scope of registration and across all modes of delivery. The Standards require RTOs to comply with an acceptable option when collecting student fees in advance. EQC charges per unit of competency in line with our requirements and does not charge more than 30% up front of the Co-Contribution Fee payable by you as a student. The Co-contribution fee is payable in 4 equal instalments.

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Your obligations as a student	You are required to make steady progress during your course, and complete all learning and assessments. You must submit all assessment tasks on schedule by the required due date. More on your obligations is contained in the Student Handbook, available on our website.
Equipment and materials you need to provide	The equipment and materials you need to provide are outlined in the Student Handbook. You are required to have a computer (laptop) and internet access, at your cost and expense. EQC Institute will supply access to the EQC Learning Hub and online learning materials as well as resources outlined in the Student Handbook.
RPL and National Recognition	EQC Institute welcomes applications for recognition of prior learning (RPL) and/or National Recognition (credit transfer). If you think you may be eligible, please contact our team to discuss the best option for you.
Student support	You may access student support via our Student Services Team, via email at team@equinimcollege.com or phone at 1800 338 883.
Policies and Procedures	You are required to comply with all EQC Institute Policies and Procedures, including as amended from time to time. Our policies and procedures are downloadable from our website, at www.eqc.edu.au and a number of key policies are summarised in the Student Handbook.
Fees per delivery model	EQC Institute offers 2 course types in Queensland: Bootcamp or Self-Paced Online formats. The fees are stated below for both: **Bootcamp:** Eligibility: You will be vetted for entry into this course, to check that it is the correct course format for you. This course is intensive and fast paced. Our total course fee is $5,220. This course is available as a Queensland Government subsidised course, subject to meeting eligibility requirements. (See our website for details) - If you are a Non-Concession holder the Queensland Government will subsidise $3,730 of the course fee. - If you are a Queensland Concession holder the Queensland Government will subsidise $4,849 of the course fee. The Queensland Government requires you to pay a Co-Contribution Fee. The Co-Contribution Fee set by EQC Institute for this course is: - Co-Contribution Fee (Non Concession): $1,490 - Co-Contribution Fee (Concession Holder): $371 **Self-Paced Online:** This course utilises our state of the art and custom built EQC Learning Hub. You attend virtual classes and complete work in a self-paced environment with support from your designated EQC Training Team member. Our total course fee is $7,800 This course is available as a Queensland Government subsidised course, subject to meeting eligibility requirements. (See our website for details) - If you are a Non-Concession holder the QLD Government will subsidise $3,730 of the course fee. - If you are a Queensland Concession holder the QLD Government will subsidise $4,849 of the course fee The Queensland Government requires you to pay a Co-Contribution Fee. The Co-Contribution Fee set by EQC Institute for this course is: - Co-Contribution Fee (Non Concession): $4,070 - Co-Contribution Fee (Concession Holder): $2,951
Eligibility	To be eligible for Queensland Government subsidised training, you must meet the criteria set out by the Queensland Government. To be eligible you must be: - 15 years of age or older; - Not a school student; - A Queensland resident; - An Australian citizen, permanent resident (PR) (including humanitarian visa), on a proper pathway to PR, or a New Zealand citizen; - Not enrolled in any other qualification whether funded or unfunded except foundation skills; and Meet the additional requirements for the particular Queensland subsidised training program, being Careers Boost: - Not have completed a qualification that is Certificate IV or higher in the last ten years (unless commenced at school); and - Not have exceeded the Careers Boost limit of subsidised places per person - one training place in one qualification or traineeship and two skill sets per person.

Surveys	You will be asked by the Queensland Government to complete a survey of your experience in undertaking this course, as well as your training goals and outcomes, which is part of assessing the impact of this Queensland Government subsidised training initiative. We thank you for your support with this.
Concessions	To be eligible for a concession Co-Contribution Fee, a student must meet one of the following: - Hold a health-care, veteran or pensioner concession card issued under Commonwealth law, or be the partner or a dependant of a person who holds such a card and is named on the card; - Hold an official form issued under Commonwealth law confirming that they, their partner or the person of whom they are a dependant is entitled to concessions under a Health Care, Veteran or Pensioner Concession Card; - Identify as Aboriginal or Torres Strait Islander; - Have a disability; - Be an adult prisoner.
Refunds and 'cooling off'	The Queensland regulatory framework governing subsidised training in the state requires all Queensland approved providers (of which EQC is one) to not refund, waive, return payment or provide a cash payment or bonus by way of "referral fee" or otherwise to any payer of the Co-Contribution Fee (including third parties) unless one of the circumstances described below applies. A refund of the Co-Contribution Fee may be issued if one of the following limited exceptions applies: - The training has not commenced at the time of enrolment cancellation, in which case a full refund of the Co-Contribution Fee shall be issued to the payer of that fee; and - If a student withdraws from a Unit of Competency or module, in which case a proportionate refund applies in respect of the unit or module withdrawn from. If one of the above exceptions applies, you may apply for a refund by submitting a Cancellation Request Form. In a case of extreme hardship, you should submit a Special Consideration Request Form. These forms are available for download from our website. Further details on fees, charges and refunds are set out in our Fees, Charges and Refunds Policy and Procedure, and the Queensland Subsidised Training Fees, Charges and Refunds Addendum.
Study in Australia as a domestic student	To study a domestic course, you must be an Australian permanent resident or in Australia on a visa that permits study for the duration of your course. - If you are not a permanent resident and are on a visa, call our Team to check enrolment options open to you, as subsidised training may not be available, under government conditions. - If you are or intend to be an international student in Australia (on a Student Visa) or if you wish to study offshore, please call our Team to obtain information about enrolment options applicable to you.
Important documents	You should download and read the following (which are available from the relevant Course page on our website): • Student Agreement • Student Handbook • Course Guide for this qualification • Privacy Notice
Any questions?	**If at any time you have any questions about enrolment or about an EQC Institute course, please do not hesitate to contact us. We welcome the opportunity to hear from you and look forward to supporting you through your studies.**

EQC Institute
Head Campus: Suite 201, 15 Blue Street, North Sydney NSW 2060
T: 1800 338 883 (Mon-Fri, 9:00am-5:00pm, AEST/ADST) | E: team@equinimcollege.com | W: www.eqc.edu.au